**title:** Contents

Foreword – Timothy P. Whalen

Foreword – Ken Bernstein

Acknowledgments

Introduction – David Myers and Janet Hansen

Widespread Need for Current and Comprehensive Guidance

Inventories versus Surveys

Roles of Inventories and Surveys in Heritage Management

Current Trends and Approaches Relating to Inventories and Surveys

Sidebar: How to Use This Book

**Part 1: Heritage Inventories**

Chapter 1: Key Inventory Qualities for Effective Heritage Management – David Myers

Key Qualities

Additional Principles

Chapter 2: Infrastructure, Resources, and Activities to Support Inventory Effectiveness – David Myers

Support through a Legal and Policy Framework

Support through Resources

Support through Infrastructure

Support through Activities

Sidebar: Overview of Thematic Frameworks, Thematic Studies, and Historic Contexts

Sidebar: Controlled Vocabularies

Chapter 3: Considerations for Building Inventories for Effective Heritage Management – David Myers

Legal and Organizational Considerations

Users, Languages, and Access

Inventory Information

Sources, Guidance, and Activities

Information Technology

Guidance Materials

Ongoing Support, Evaluation, and Improvement

Sidebar: Resources

Chapter 4: The Arches Open-Source Platform: Purpose-Built Software for Heritage Inventories and Surveys – Annabel Lee Enriquez and David Myers

Arches Design

Arches Capabilities

Arches and Survey Integration

Arches Community and Long-Term Aspirations

Sidebar: Arches in Use

**Part 2: Heritage Surveys**

Defining Characteristics of Modern Surveys

Undertaking Heritage Surveys

Chapter 5: SurveyLA and HistoricPlacesLA: A Synopsis – Janet Hansen

Groundwork

Research

Survey Effort

Initiation Phase

Pilot Surveys

Implementation Phase

Data Management and Access

HistoricPlacesLA

Chapter 6: Establish the Need for a Survey – Janet Hansen

Participants in a Needs Assessment

Assessing Existing Heritage Information

Survey Scope and Approach

Chapter 7: Create a Survey Plan – Janet Hansen

The Plan

Participants in Survey Planning

Survey Administration

Survey Funding

Survey Schedule and Timeline

Elements of the Survey

Pilot Surveys

Considerations and Recommendations for Assembling a Survey Project Team

Sidebar: Sample Outline for a Heritage Survey Plan

Sidebar: Historic Preservation Practice in the United States

Chapter 8: Develop Survey Tools and Methods – Janet Hansen and Sara Delgadillo

Survey Recording and Documentation Standards

Assessment Criteria

Structuring Field Surveys

Designing Digital Surveys

Recording Information about the Survey

Data Entry and Editing Procedures and Protocols

Historic Context and Theme-Based Surveys

Public Outreach and Engagement

Chapter 9: Complete a Pilot Survey Program – Janet Hansen

Organizing Pilot Surveys

Managing Pilot Surveys

Chapter 10: Conduct Field Surveys – Katie Horak and Janet Hansen

Understanding the Project Scope

Assembling Field Survey Teams

Survey Training and Guidance

Field Survey Implementation

Making Assessments of Heritage Resource Significance

Sidebar: Role of Peer Review in Heritage Surveys – Lauren Bricker

Chapter 11: Publish Survey Results – Janet Hansen and Sara Delgadillo

Data Integration

Final Survey Reports

Publishing Survey Reports

**Part 3: Using Information**

Chapter 12: Using Inventory and Survey Information for Heritage Management – David Myers and Janet Hansen

Recognizing Diversity

Urban Planning

Heritage Impact Assessments

Disaster Preparedness and Response

Sea Level Rise

Armed Conflict

**Part IV: Case Studies**

Chapter 13: Archaeology and Local Heritage Inventories in England: The View from Lincoln – Alastair MacIntosh

Historic Environment Records in England

HERs and Archaeological Heritage Management

Arcade: Lincoln’s HER Information System

Lessons and Considerations

Chapter 14: Surveying and Inventorying Intangible Cultural Heritage in a Multicultural Society: The Singapore Case Study – Nicholas Yeo

Importance of ICH and Inventorying

Singapore’s Preparatory Work

First Nationwide ICH Survey

Lessons for ICH Surveys and Inventorying

Conclusion – David Myers and Janet Hansen

Key Considerations

Challenges and Potential Remedies

Recommendations

Glossary

References

Contributors

Index